

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**Workshop, Public Hearings & Regular Council**

**Tuesday, September 1, 2015 - 6:00 PM**

**Town Hall Center---Council Conference Room & Chamber---100 W Eldorado Parkway**

1. Call to Order Council Work Shop at 6:00 p.m.
  - A. Invocation: Pastor Brad Sutton-Crossridge Church.
  - B. Items to be withdrawn from Consent Agenda.
  - C. Emergency Items if posted.
  - D. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
  - E. Discussion regarding SPAN issues. (Assistant Town Manager – Doug Peach)
  - F. Update on current traffic situations around the Town. (Assistant Town Manager – Doug Peach)
  - G. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.
  - H. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.

2. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.
3. Pledge to the Flags:
  - A. United States Flag
  - B. Texas Flag:

Honor the Texas Flag I pledge allegiance to thee Texas,  
one state under God, one and indivisible.
4. Presentations/Acknowledgements:
  - A. Mayor David Hillock to read and present proclamations to Crystal Williamson and Dee Dee Hale proclaiming the first full week in September as “National Payroll Week”.
  - B. Mayor David Hillock to present the “2015 Annual Achievement of Excellence in Procurement Award” to Purchasing Agent-Dawn Berry.
  - C. Community Service Manager Dusty McAfee to inform Council that staff had received notification from the Texas Chapter of the American Planning Association that the Planning Department was awarded the “2015 Certificate of Achievement for Planning Excellence” for the 5th straight year. This Certificate recognizes the professional planning standards demonstrated by planning staff and the support exhibited by the Town Council and Planning Commission.
5. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.072, Texas Government Code.
6. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:

- A. Accept Minutes of the August 18, 2015 Workshop, Public Hearings and Regular Meeting. (Town Secretary-Kathy Phillips)
  
- B. Reject any and all bids received and authorizing staff to modify the scope of services and reissue the bid for Doe Creek Road Improvements. (Purchasing Agent – Dawn Berry)
  
- C. First Amendment to Development Agreement for the Brentwood Subdivision between the Town of Little Elm and Pulte Homes of Texas, L.P. and authorize the Town Manager to execute agreement for same. (Director of Development Services – Jason Laumer)
  
- D. Final Payment to release retainage to Roadway Solutions, Inc. in the amount of \$10,613.77 for construction of the Signal on Walker at Woodlake Parkway. (Director of Development Services – Jason Laumer)
  
- E. Approval of the proposed Little Elm Economic Development Corporation 2015-2016 Fiscal Year Budget. (Executive Director – Jennette Killingsworth)
  
- F. Approve an Amendment to the Agreement with Utility Partners Private Label, Inc. to participate in the National League of Cities (NLC) Service Line Warranty Program called “Interior Plumbing & Drainage Protection Plan” commonly referred to by the “In Home Plumbing Maintenance” (IHPLM) warranty program offered by Utility Service Partners and authorize the Town Manager to execute for same. (Director of Public Works – Kevin Mattingly)
  
- G. Approve the Doe Branch Interlocal Agreement with the Town of Prosper, and authorize the Town Mayor to execute an agreement for the same. (Director of Development Services – Jason Laumer)
  
- 7. Public Hearing: Conduct public hearing to receive public comments on the Proposed Budget for the Town of Little Elm for Fiscal Year 2016. All interested citizens are welcome to attend the hearing and participate in same. (Chief Financial Officer – Karla Stovall)
  - A. Staff comments:
  
  - B. Open Public Hearing.
  
  - C. Receive Public Comments.

D. Close Public Hearing.

8. Public Hearing: Second Public Hearing on the Town's proposed Property Tax Rate for the Town of Little Elm for Fiscal Year 2016. All interested citizens are welcome to attend the hearing and participate in same. (Chief Financial Officer – Karla Stovall)

A. Staff Comments:

B. Open 2nd Public Hearing.

C. Receive Public Comments.

D. Announcement: "The Little Elm Town Council will consider the ordinance to adopt the Tax Rate for the Town of Little Elm Fiscal Year at the September 15, 2015 Council Meeting at 6:00 p.m. at the Town Hall at 100 W. Eldorado Parkway, Little Elm, Texas 75068. Members of the public are encouraged to attend the hearings and express their views to the Mayor and Council".

E. Close 2nd Public Hearing.

9. Council will convene in Executive Session pursuant to Texas Government Code:

A. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

1. Consider potential settlement of pending litigation with Town of Oak Point, Denton County, Texas.

B. Section 551.072 to discuss certain matters regarding real property.

C. Section 551.074 of the Texas Government Code to discuss or deliberate personal matters to evaluate performance and duties, of a public officer or employee(s).

1. Annual review of the Town Manager.

2. Annual review of the Town Secretary.
  3. Annual review of the Town Attorney.
  4. Annual review of the Municipal Court Judge.
- D. Section 551.076 to discuss security matters.
- E. Section 551.087 to discuss Economic Development.
10. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Executive Session.
- A. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
    1. Consider and action regarding potential settlement of pending litigation with Town of Oak Point, Denton County, Texas.
  - B. Section 551.072 to discuss certain matters regarding real property.
  - C. Section 551.074 of the Texas Government Code to discuss or deliberate personal matters to evaluate performance and duties, of a public officer or employee(s).
    1. Annual review of the Town Manager.
    2. Annual review of the Town Secretary.
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  - D. Section 551.076 to discuss security matters.

E. Section 551.087 to discuss Economic Development.

11. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRaille IS NOT PROVIDED.**

Respectfully,



Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 28th day of August 2015.**