

**MEETING**  
**Town of Little Elm**  
**100 W Eldorado Parkway**  
**Little Elm, Texas 75068-5060**

**214-975-0404**  
**<http://www.littleelmtx.us>**

**WORKSHOP AND REGULAR TOWN COUNCIL**

**Tuesday, March 6, 2012 - 6:00 PM**

**Town Hall Center---Council Conference Room & Chamber---100 W Eldorado Parkway**

1. Call to Order Council Work Shop at 6:00 p.m.
  - A. Items to be withdrawn from Consent Agenda.
  - B. Emergency Items if posted.
  - C. Request by the Town Council for items to be placed on the next regular council agenda for discussion, and recognition of excused absences
  - D. Discussion regarding Fees, Policy and Procedures for the Senior Center and Recreation Center. (Parks Director)
  - E. Discussion regarding revision to Vendor/Solicitors Ordinance. (Planning Director)
  - F. Discussion regarding financing options for the Town's Utility System Capital Improvements and discussion of refinancing some of the Town's existing debt obligations to reduce interest rate and generate annual savings. (Finance Director)
  - G. Review and discuss suggested amendments to the Financial Policies and Procedures. (Finance Director)
  - H. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway

construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

- I. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.
2. Presentations and Announcements: Town of Little Elm officially being designated as a Tree City USA Community. (Planning Manager)
3. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.
4. Opening Prayer: Curtis Cornelious-Praise Fellowship Worship Center.
5. Pledge to the Flags: Boy Scout Troop 285 to present colors and lead the pledges.
  - A. United States Flag
  - B. Texas Flag:  
Honor the Texas Flag I pledge allegiance to thee  
Texas, one state under God, one and indivisible.
6. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. Please observe the time limit of three (3) minutes. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.072, Texas Government Code.
7. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:
  - A. Minutes of the February 7, 2012 Workshop and Regular Meeting. (Town Secretary)
  - B. Accept resignation of Robert Anderson from the Board of Adjustment.

- C. Re-appoint Deleon English to Place 1 and Bryan Lewis, Jr. to Place 4 on the Planning and Zoning Commission for three (3) year terms expiring 02-28-2015; re-appoint Bill Horner to Place 2 and Stephanie Gregg to Place 4 on the Board of Adjustment for two (2) year terms expiring 02-28-2014 and; re-appoint Brian Rawlins to Place 7 on the Alternate Panel for a three (3) year term expiring 02-28-2015. (Planning Manager)
  - D. Approve Britton Meter Supply bid in the amount of \$155,283.81 for the procurement of Radio Read Meters and authorize staff to purchase as needed. (Public Works Director)
  - E. Appoint Rob Blissett to the Parks and Recreation Board to fill an unexpired term expiring 10-21-2012. (Parks Director)
  - F. Accept the 2011 Racial Profiling Report as presented. (Police Chief)
  - G. Approve Advance Funding Agreement Amendment #2 between the State of Texas and the Town of Little Elm for termination of agreement to install water lines and wastewater lines and authorize the Town Manger to execute the same. (Town Manager)
8. Reports and requests for Town Council consideration and appropriate action:
- A. Discussion and Action on Economic Development Corporation recommendation to appoint Neil Blais and Robert Anderson as alternates on the EDC Board of Directors with terms expiring March 6, 2015. (Executive Director/EDC)
  - B. Discussion and Action to approve the Town of Little Elm co-sponsorship of the Arts and Sounds by the Lake Event in Little Elm Park to be held on May 19th. (Parks Director)
  - C. Discussion and Action to approve Amended Facilities Utilization Agreement. (Parks Director)
  - D. Discussion on submission of Staffing for Adequate Fire and Emergency Response SAFER GRANT. (Fire Chief)
  - E. Discussion and Action to approve amendment for Court Services Agreement between the Town of Little Elm and Patricia Adams to provide for magistrate services for the Town and authorize the Town Manager to execute the same. (Town

Manager)

- F. Discussion and Action to approve Change Order #3 to the Guaranteed Maximum Price Amendment #2 to the Construction Manager at Risk Agreement for the Recreation Center and Senior Center between the Town of Little Elm and Adolfson & Peterson in the amount of \$401,000.00 and authorize the Town Manager to execute for the same. (Director of Development Services)
  
- G. Discussion and Action to approve Design Task Order for the Cottonwood Trail Improvements between the Town of Little Elm and TRC Engineers, Inc. for the amount of \$13,125.00 and authorize the Town Manager to execute a contract for the same. (Director of Development Services)
  
- H. Discussion and Action to award the construction contract for the Robertson Elementary Playground Improvements in the amount of \$34,720.60 to Quality Excavation, Ltd. of Aubrey, Texas and authorize the Town Manager to execute a contract for the same. (Director of Development Services)
  
- I. Discussion and Action to approve Task Order to submit for a Hazard Mitigation Action Plan Grant (HMAP) and start work on the plan between the Town of Little Elm and Freese & Nichols for the amount of \$113,048.00 and authorize the Town Manager to execute a contract for the same. (Director of Development Services)
  
- J. Discussion and Action to approve a Work Order to submit for a Safe Room Grant to FEMA between the Town of Little Elm and Blais & Associates for the amount of \$3,265.75 and authorize the Town Manager to execute a work order for the same. (Director of Development Services)
  
- K. Discussion and Action to approve roadway impact fee reduction for Lakeshore Crossing-Lot 4 and authorize the Town Manager to direct staff the same. (Director of Development Services)
  
- L. Discussion and Action to approve Construction Change Order #3 in the amount of \$136,305.50 for the Town's Lobo Lane Improvement Projects to Quality Excavation, Ltd. of Aubrey, Texas and authorize the Town Manager to execute the same. (Director of Development Services)
  
- M. Discussion and Action to approve Task Order for the design of the 2.0 MGD Elevated Tank between the Town of Little Elm and Freese & Nichols for the amount of \$433,200.00 and authorize the Town Manager to execute a contract for the same. (Director of Development Services)

N. Discussion and Action to approve Resolution No. 03061201 a Resolution declaring expectations to reimburse expenditures with proceeds of future debt. (Finance Director)

9. FYI: (All matters are provided to the Town Council for informational purposes only)

A. Town Secretary Monthly Report for January 2012.

B. Development Services Monthly Report for January 2012.

C. Letter from STI in regards selling to Grande Communications.

D. Thank You to the Fire Department.

E. Thank You letter to Fire Department.

F. Thank you from the Garst/Savoie Family.

G. Public Works Monthly Report for February 2012.

10. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRaille IS NOT PROVIDED.**

Respectfully,



Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 2nd day of March 2012.**